

HIPPA NOTICE OF PRIVACY PRACTICES

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE REVIEW IT CAREFULLY.

Taylor Counseling Care has been and will always be totally committed to maintaining confidentiality. Your health information will only be released in accordance with federal and state laws and the ethics of the counseling profession.

This notice describes the policies related to the use and disclosure of your healthcare information.

Uses and disclosures of your health information for the purposes of providing services. Providing treatment services, collecting payment and conducting healthcare operations are necessary activities for quality care. State and federal laws allow us to use and disclose your health information for these purposes.

TREATMENT: Taylor Counseling Care may need to use or disclose health information about you to provide, manage or coordinate your care or related services.

PAYMENT: Information needed to verify insurance coverage and/or benefits with your insurance carrier to process claims as well as information needed for billing and collection purposes.

HEALTHCARE OPERATIONS: Your information may be used to review treatment procedures and business activity. Information may also be used for certification, compliance and licensing activities.

There are some instances in which your information may be used and/or disclosed without your consent. These instances include but are not limited to information you and/or your child or children report about physical or sexual abuse (Taylor Counseling Care is mandated to report this to the Department of Children and Family Services), information regarding intentions to harm yourself or others, information to confirm or reschedule appointments or treatment alternatives and information shared with law enforcement if a crime is committed on our premises, against our staff or as required by law such as a subpoena or court order.